

## NOTICE OF 18<sup>th</sup> (EIGHTEENTH) ANNUAL GENERAL MEETING

**Notice** is hereby given that 18th (Eighteenth) Annual General Meeting of the Members of “**NATWEST INDIA FOUNDATION**” is scheduled to be held on Friday, 26<sup>th</sup> Day of September 2025 at 03:30 PM. (IST) through Video Conferencing/ Other Audio Visual Means (“VC/OAVM”) facility at the registered office of the Company at 2nd Floor, Fleet House, Near Marol Naka Metro Station, Andheri Kurla Road, Marol, Andheri East, Mumbai 400059 to transact following business(es):

### **ORDINARY BUSINESS (ES):**

1. To receive, consider and adopt the Audited Financial Statements of the Company for the Financial Year ended on March 31, 2025 including Balance Sheet as at March 31, 2025, the Income and Expenditure Statement for the year ended on that date, together with the Reports of the Board of Directors and Auditors thereon.

### **SPECIAL BUSINESS (ES):**

2. To appoint Ruchika Panesar (DIN: 08245540) as Director of the Company and to consider and, if thought fit, to pass, with or without modification (s), the following resolution as an **ORDINARY RESOLUTION**:

“**RESOLVED THAT** pursuant to the provisions of Section 152, 161 and other applicable provisions, if any, of the Companies Act, 2013, Ruchika Panesar (DIN: 08245540), be and is hereby appointed as Director of the Company.

**RESOLVED FURTHER THAT** the Directors of the Company be and are hereby severally authorised to digitally sign e-form/ return as may be required to be filed before the Registrar of Companies, Maharashtra and any other Government authority(ies) and further authorised to do all such acts, deeds and things as may be necessary in this regard.”

3. To appoint Orpita Subrata Mukherjee (DIN: 11015991) as Director of the Company and to consider and, if thought fit, to pass, with or without modification (s), the following resolution as an **ORDINARY RESOLUTION**:

“**RESOLVED THAT** pursuant to the provisions of Section 152, 161 and other applicable provisions, if any, of the Companies Act, 2013, Orpita Subrata Mukherjee (DIN: 11015991), be and is hereby appointed as Director of the Company.

**RESOLVED FURTHER THAT** the Directors of the Company be and are hereby severally authorised to digitally sign e-form/ return as may be required to be filed before the Registrar of Companies, Maharashtra and any other Government authority(ies) and further authorised to do all such acts, deeds and things as may be necessary in this regard.”

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**NatWest India Foundation**

**Regd Office:** 2nd Floor, Fleet House, Near Marol Naka Metro Station, Andheri Kurla Road, Marol, Andheri East, Mumbai 400059, Telephone: +91 9899998853. Email: [foundation@natwest.com](mailto:foundation@natwest.com)

[About NatWest India Foundation](#), CIN No: U45200MH2007NPL167933



By Order of the Board of Directors of  
NATWEST INDIA FOUNDATION

**Tania Chatterjee**  
**Director**  
**DIN :10221513**  
**Address:** Candor Techspace,  
Building No 1,  
Tower A, Sector 21,  
Gurugram- 122002

Place: Gurugram  
Date: 10 September 2025

**NOTES:**

1. The present AGM will be convened through VC/OAVM in compliance with applicable provisions of the Companies Act, 2013 read with Circular No. 10/2022 dated December 28, 2022, Circular No. 2/2022 dated May 05, 2022, Circular No. 21/2021 dated December 14, 2021, Circular No. 19/2021 dated December 8, 2021, Circular No. 02/2021 dated January 13, 2021, Circular No. 20/2020 dated May 05, 2020, Circular No. 14/2020 dated April 08, 2020 and Circular No. 17/2020 dated April 13, 2020 (“MCA Circulars”).
2. Pursuant to the MCA Circulars issued by the Ministry of Corporate Affairs, the facility to appoint proxy to attend and cast vote for the members is not available for this AGM.
3. The Members can join the AGM in the VC/OAVM mode 15 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice.
4. The attendance of the Members attending the AGM through VC/OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.
5. The Members will be allowed to pose questions during the course of the Meeting. The queries can also be given in advance at [Kanchan.gambhir@natwest.com](mailto:Kanchan.gambhir@natwest.com) . Further, in case poll is required to be taken on any agenda item, the members can convey their vote at [Kanchan.gambhir@natwest.com](mailto:Kanchan.gambhir@natwest.com)
6. Request for inspection of the Statutory Registers of the Company along with all the documents referred to in the accompanying Notice and explanatory statement shall be sent to [foundation@natwest.com](mailto:foundation@natwest.com).
7. Notice of the 18<sup>th</sup> AGM, financial statements, auditor’s report and boards’ report etc. are being sent in electronic mode to members whose email address is registered with the Company.

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8. Since the AGM will be held through VC/OAVM Facility, the Route Map and attendance slip is not annexed to this Notice.
9. *In accordance with the Ministry of Corporate Affairs General Circular No. 20/2020 dated 5th May 2020 and subsequent circulars permitting the conduct of Annual General Meetings through Video Conferencing (VC) or Other Audio Visual Means (OAVM), the proceedings of the meeting shall be recorded and maintained in the safe custody of the Company.*

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**INSTRUCTIONS FOR MEMBERS FOR ATTENDING THE AGM THROUGH VC/OAVM ARE AS UNDER:**

**Zoom Dial-in details:**

- +91 80 71 279 440; or
- +91 22 48 798 004; or
- +91 224 879 8012; or
- +91 22 62 192 563; or
- +91 22 71 279 525

*Toll-free numbers:*

- 000 800 050 5050; or
- 000 800 040 1530;

**Kanchan Gambhir's Zoom Meeting id: 9312908172/ passcode: 03120105**

**<https://rbs.zoom.us/j/9312908172>**

**In case of any difficulty in joining the meeting, the members may call Kanchan Gambhir on 9312908172 for assistance.**

**By Order of the Board of Directors of  
NATWEST INDIA FOUNDATION**

**Tania Chatterjee  
Director**

**DIN :10221513**

**Address:** Candor Techspace,  
Building No 1,  
Tower A, Sector 21,  
Gurugram- 122002

Place: Gurugram

Date: 10 September 2025

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**EXPLANATORY STATEMENT PURSUANT TO SECTION 102:**

**Item No. 2:**

Ruchika Panesar (DIN: 08245540) was appointed as an Additional Director w.e.f. 06 December, 2024 at the Board Meeting held on 05 December, 2024 to hold office upto the date of this Annual General Meeting pursuant to the provision of section 161 of the Companies Act, 2013. Her term is going to expire at this Annual General Meeting, and therefore, the Board hereby recommends his appointment as Director of the Company by passing Ordinary Resolution.

No Director except Ruchika Panesar (DIN: 08245540), and her relatives is/are concerned or interested in the resolution.

**Item No. 3:**

Orpita Subrata Mukherjee (DIN: 11015991) was appointed as an Additional Director w.e.f. 05 August, 2025 at the Board Meeting held on 04 August, 2025 to hold office upto the date of this Annual General Meeting pursuant to the provision of section 161 of the Companies Act, 2013. Her term is going to expire at this Annual General Meeting, and therefore, the Board hereby recommends his appointment as Director of the Company by passing Ordinary Resolution.

No Director except Orpita Subrata Mukherjee (DIN: 11015991), and her relatives is/are concerned or interested in the resolution.

**By Order of the Board of Directors of  
NATWEST INDIA FOUNDATION**

**Tania Chatterjee  
Director**

**DIN :10221513**

**Address:** Candor Techspace,  
Building No 1,  
Tower A, Sector 21,  
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Place: Gurugram  
Date: 10 September 2025

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